

MILDENHALL HIGH TOWN COUNCIL



The Pavilion, Recreation Way, Mildenhall, Suffolk, IP28 7HG
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Town Manager: Mark Knight

TOWN COUNCIL MEETING

Notice of meeting to be held on Thursday 24th October 2024 at 7.00pm in
Fenland Room, The Pavilion, Recreation Way, Mildenhall, IP28 7HG
for the purpose of transacting the following business.

AGENDA

The Openness of Local Government Bodies Regulations 2014

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

WELCOME

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
 - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – **Please contact the office should any item need clarification**)
 - (b) Town Manager to report any written requests for dispensation in respect of items on this agenda.
3. **To receive approval of minutes of the Full Town Council Meeting held on 26th September 2024 from those members present at the meeting. (Paper A)**
4. **Public Participation** (as permitted by Standing Order 3d & 5kxiii)

Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 3 minutes per individual and 15 minutes in total unless such time is extended by the Chairman of the meeting).

5. **Report from:**
 - Mayor
 - Deputy Mayor
6. **Report from County Councillor.**

7. Report from designated District Councillor.
8. Report from Police.
9. Report from RAF Mildenhall Base.
10. Report from Outside Bodies
11. Report from Town Manager (Paper B)
12. Financial Matters (2024/5)
 - 12.1 Bank Reconciliations – up to 30th September 2024. (Paper C)
 - 12.2a Approval of Accounts – Payments – 1st to 30th September 2024. (Paper D)
 - 12.2b Approval of Accounts – Receipts – 1st to 30th September 2024. (Paper E)
 - 12.3 To note the current debtors to the Council (see recommendation sheet)
 - 12.4 To note the 2nd quarter budget monitoring report 1st July to 30th September 2024 (Paper F)
 - 12.5 To approve the recommended virements (Paper G)
 - 12.6 To consider a grant application from Mess Around West Suffolk (Paper H)
13. General Matters
 - 13.1 Update from Town Manager regarding Action Sheet. (Paper I)
 - 13.2 Verbal update on Merry Mildenhall
 - 13.3 To receive a report on play area governance (Paper J)
 - 13.4 To consider an approach from the Scout Association (Paper K)
 - 13.5 To consider a response to the West Suffolk Council consultation on proposed changes to Local Council Tax Reduction Scheme (Paper L)
14. Planning Committee
 - 14.1 To receive the minutes from the meetings of this committee from the 8th October 2024 (Paper M)
15. Finance Strategy Working Group
 - 15.1 To receive the notes of the meeting of the working group on the 17th October 2024 (Paper N)
16. **To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public for the duration of the following items in view of the confidential and personal nature of the business to be transacted. If resolved, such items to be dealt with after the item that confirms details of the next meeting.**
17. To receive approval of the confidential minutes of the Full Town Council Meeting held on 26th September 2024 from those members present at the meeting. (Paper O)
18. To discuss proposals regarding staffing.
19. Exchange of information
20. **Time and Venue of next Council meeting on Thursday 28th November 2024 at 7pm in the Fenland Room of The Pavilion.**

CLOSE

Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING

Mark Knight Town Manager

dated 18th October 2024

List of non circulated items: (Members can request to see a copy of these items at any time – but these do not merit an agenda item.)