



# MILDENHALL HIGH TOWN COUNCIL

The Pavilion  
Recreation Way  
Mildenhall  
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Suffolk  
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6<sup>th</sup> December 2024

**TO:**

**ALL COUNCILLORS**

Dear Councillor,

You are hereby summoned to attend a meeting of the Planning Committee to be held in the Fenland Room of The Pavilion

**on Thursday 12<sup>th</sup> December 2024 at 6.30pm.**

The business to be transacted is attached.

Mark Knight  
Town Manager  
Mildenhall High Town Council





# MILDENHALL HIGH TOWN COUNCIL

The Pavilion, Recreation Way, Mildenhall, Suffolk, IP28 7HG  
Tel: 01638 713493 www.mildenhall-tc.gov.uk email: townmanager@mildenhall-tc.gov.uk  
Town Manager: Mark Knight

## **PLANNING COMMITTEE MEETING**

**Notice of meeting to be held on Thursday 12<sup>th</sup> December 2024 at 6.30pm  
In the Fenland Room, Pavilion, Recreation Way, Mildenhall, IP28 7HG  
for the purpose of transacting the following business.**

## **AGENDA**

### **The Openness of Local Government Bodies Regulations 2014**

Under the above regulations, any person may take photographs, film and audio-record the proceedings and report on all public meetings. If you do not wish to be filmed / recorded, please notify an officer prior to the start of the meeting. The Council has a Policy, a copy of which will be displayed outside the Council Chamber or other meeting room as appropriate and is available on request

## **WELCOME**

1. **Apologies and acceptance for absence**
2. **Declarations of Interest and Dispensations**
  - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should declare any disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in **any item(s) on the agenda**.  
(In the case of disclosable and non-disclosable pecuniary interests the member must withdraw from the meeting room immediately after making representations, answering questions or giving evidence – ***Please contact the office should any item need clarification***)
  - (b) Town Manager to report any written requests for dispensation in respect of items on this agenda.
3. **To receive approval of minutes of the Meeting held on 28<sup>th</sup> November 2024 from those members present at the meeting (Paper A)**
4. **Public Participation** (as permitted by Standing Order 3d & 5kxiii)

Members of the public are invited to speak and are **only** permitted to speak at this point in the meeting. (Public participation shall be in accordance with Standing Orders and shall not exceed 3 minutes per individual and 15 minutes in total unless such time is extended by the Chairman of the meeting).

5. **General Matters – Applications for consideration**
  - 5.1 **DC/24/1675/FUL –Provision of a Food-To-Go pod, three jet washes, car parking and associated works – Field Road Service Station, Field Road, Mildenhall, IP28 7AL**
  - 5.2 **DC/24/1593/LB – Application for listed building consent – a. removal of internal walls and creation of new openings b. external doors and windows c. removal and replacement of roof finish with insulation d. repairs to roof e. repairs and repoint chimneys – Lloyds TSB Bank, 47 High Street, Mildenhall, IP28 7DZ**

5.3 DC/24/1114/FUL – a. single storey extension to rear b. single storey stock room extension c. car parking extension to front – 9 Brandon Road, Mildenhall, IP28 7HZ

6. General Matters – Determinations (Paper B)

7. Exchange of information

8. Time and Venue of next meeting to be held on Thursday 30<sup>th</sup> January 2025 in the Fenland Room, The Pavilion

## CLOSE

Note to Members – Register of Members Interest

Should any change need to be made to your form please be reminded that this should be actioned within 28 days of the change

**THE PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING**

Mark Knight Town Manager

dated 6<sup>th</sup> December 2024



# MILDENHALL HIGH TOWN COUNCIL

The Pavilion, Recreation Way, Mildenhall, Suffolk, IP28 7HG Tel: 01638 713493  
www.mildenhall-tc.gov.uk Email: townmanager@mildenhall-tc.gov.uk  
Town Manager: Mark Knight

Minutes of the meeting of the Planning Committee held on Thursday 28<sup>th</sup> November 2024  
at 7pm in the Fenland Room, Pavilion, Mildenhall

## **In Attendance**

Cllr. Boreham	Cllr. Leaman
Cllr. Bristow	Cllr. Lemiesz
Cllr. Harrington	Cllr. Neal
Cllr. Isted	Cllr. Power (Chair)
Cllr. Johnson (Vice-Chair)	Cllr. Shipp

In attendance: Mark Knight, Town Manager.

### **1. Apologies and acceptance for absence**

Apologies were received from Cllrs. Manns, Peachey and Roberts.

### **2. Declarations of Interest and Dispensations**

Cllr. Shipp – West Suffolk Council.

Cllr. Bloodworth has a dispensation not to attend meetings until 25<sup>th</sup> January 2025.

### **3. To receive approval of minutes of the Meeting held on 8<sup>th</sup> October 2024 from those members present at the meeting**

The minutes were **APPROVED** subject to an amendment under item 5.4, Cllr. Isted did not second the motion. Proposed by Cllr. Manns, seconded by Cllr. Harrington. All in favour.

### **4. Public Participation**

There were no members of public in attendance.

### **5. General Matters – Applications for consideration**

The meeting considered the following applications:

- 5.1 DC/24/1581/ADV – Application for advertisement consent – replacement of existing signage to include a. three non-illuminated fascia signs b. one externally illuminated set of letters c. two non-illuminated post mounted single sided signs d. two externally illuminated post mounted double signs e. one internally illuminated fascia sign f. removal of totem sign to front of property – Half Moon Inn, 103 Kingsway, Mildenhall, IP28 7HS**

It was **RESOLVED** to **SUPPORT** the application. Proposed by Cllr. Shipp, seconded by Cllr. Lemiesz, all in favour.

- 5.2 DC/24/1617/TPO – TPO 097 (1969) tree preservation order – one Ash (T1 on plan, within area A1 on order) fell; one Oak (T2 on plan, within area A1 on order) fell; one Lime (T3 on plan, within area A1 on order) pollard to 12 meters above ground level) – 53 Woodland Way, Mildenhall, IP28 7JA**

It was **RESOLVED** to **OBJECT** to the application due to a lack of professional information and reports. Proposed by Cllr. Shipp, seconded by Cllr. Isted, nine (9) in favour with one abstention.

- 5.3 DC/24/1588/TPO – TPO 005 (2019) tree preservation order – one London Plane (T1 on plan and T1 on order) overall crown reduction by four meters and crown thin by 20 percent – Playground, Recreation Way, Mildenhall, IP28 7EZ**

It was **RESOLVED**, not to comment on the application. Proposed by Cllr. Power, seconded by Cllr. Shipp, all in favour.

## **6. General Matters – Determinations**

The paper was discussed and **NOTED**.

## **7. Exchange of Information**

There was no exchange of information.

## **8. Time and venue of next meeting**

The next meeting will be at 6.30pm on Thursday 12<sup>th</sup> December 2024 in the Fenland Room of The Pavilion.

The meeting closed at 6.50pm.

# Planning Application Decisions

Planning Applications reported at meetings between 18 November 2024 and 01 December 2024

**1 DC/24/1385/FUL**

26/09/24

Week 39

Planning application - replacement glazing to front elevation and entrance door

Jet, 3-5 North Terrace, Mildenhall

Comment 09/10/24

It was RESOLVED to SUPPORT. Proposed by Cllr. Johnson, seconded by Cllr. Leaman. All in favour.

Decision 22/11/24

APPROVED

**2 DC/24/1432/RM**

07/10/24

Week 44

Reserved matters application - a. submission of details under DC/21/1950/OUT - widening of vehicular access at entrance to site b. discharge of condition 6 (surface water) of DC/21/1950/OUT

Staithe House, 2B Hereward Avenue, Mildenhall

Comment 08/11/24

SUPPORT

DELEGATED POWERS

Decision 21/11/24

APPROVED

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